

Strategy for preparing for an exam

- Find out what will be covered on each of your exams
- Organise all your notes from lectures, tutorials and readings into topics
- Divide your available time into chunks of 30 mins to 1 hour. Allocate this time to the topics you have identified for each unit. Record this on the planner below.
- Go through your notes and rewrite the main points. Where possible use diagrams or concept maps.
- In these allocated times, summarise each topic further to about 2-5 pages by rewriting only the major points.
- Think about how they connect to the other major headings in the unit.
- Finally, just before the exam summarise your notes down to one page.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Hours for each unit				
Last Week of Lectures												
Study Week												
Exam Week 1												
Exam Week 2												

