

# QUT Notetaking Template

Use this template to help you record notes from the books, journal articles and other sources that you are reading as part of your research. As you make notes from each book, journal article or website, try to organise them into three columns:

- In the first column, record themes or key ideas from your reading.
- In the middle column, record the page number that the key idea was on, and maybe some notes or a direct quote.
- In the third column, record your own comments or questions about the key idea. This may include how or where you might use this in your assignment, how this links to other research you have done, and comments about issues to be clarified. This column is important as it helps you to develop your critical thinking skills.

Author(s):		Year:
Title:		
Location:	Publisher:	
Journal:	Volume , Issue	
Database or web address:		
Other:		

Themes / Key Concepts	Notes / Quotes / Content / Page Number	Comments / Cross-referencing / Questions to be clarified / Terminology

