

Team Agreement Checklist

Discuss the following points with the members of your team and tick those with which you ALL agree. Sign and date your copy.

- I will contribute and share my ideas equally with other team members
- I will listen to and value the ideas of other team members
- I will be open to new ideas and to different ways of working
- I will encourage other team members
- I will give feedback in the form of constructive criticism
- I will bring a positive attitude to teamwork in this project
- I will complete tasks assigned within the group on time
- I will attend all team meetings decided on by the group
- I will do my share of the work associated with the team project
- My contributions will equal (or exceed) others in quality

Name:

Date:

Signature:

Source: Caspersz, D., Skene, J. and Wu, M. (2006). *Managing Student Teams*. Milperra: Higher Education Research and Development Society of Australia.

