Doing Presentations
These slides will help you present an oral presentation.

For more advice on presenting go to ‘Presenting’ on Studywell
A recent survey stated that:
the average person’s greatest fear is having to give a speech in public.

Somehow this ranked even higher than death...

Jerry Seinfeld
Doing Presentations

Presenting is a skill you can learn and get better at.

This presentation is about secrets good presenters know.

A few simple tricks can change everything.
A Good Presenter

Knows that mistakes happen and...

Sometimes forget where they were or what they were saying, takes a deep breath and...

Feels a bit anxious and excited before speaking, drinks some water and...

... keeps going
A Good Presenter has

- Smiles
- Structure
- Notes
- Brevity
- Jokes

- Interactivity
- Unapologetic attitude
- Pauses
- Props & Multi-media
A Good Presenter prepares

Good presenting is not about perfection, but preparing well in advance to minimize the impact of mistakes on the day.

The one part of preparation that has the greatest impact is practising – out loud, standing up, in front of someone (even if it is the mirror or the dog). Film yourself.

Practise not once but several times.
Tricks to Answering Questions

Try to repeat the question back to the audience member.
– This gives you time to think of an answer.
– Ensures the audience has heard it correctly.
– Gives the questioner a chance to correct misunderstandings.
Image Bibliography (in order of appearance)


Juan Manuel, 'He has no choice', In: http://www.flickr.com/photos/jaunis/2524135545/, ed, 2008, A man with his back turned, clasping his head.


